

General Exposition Services

THE TRADE SHOW SERVICE CONTRACTORS

205 Windsor Road . Limerick Business Center
Pottstown, PA 19464
Phone: 610-495-8866 . Fax: 610-495-8870
Email: info@generalexposition.com

Custom Cleaning Order Form

Advanced Discount Deadline Date: Friday, August 6, 2010

Bead Fest
Valley Forge Convention Center
August 20-22, 2010

All advance orders will be billed to the exhibitor if the Service Desk is not notified, no later than opening day, that the service was not performed.

The Building Management provides general cleaning of the exhibit hall. If you require booth cleaning, you must contract for it by using this form, or arrange for it at the Service Desk upon arrival.

We will require the following Service:

Vacuuming before opening of exhibit & daily thereafter:

Advance	Show
\$0.32 per sq. / ft. per day	\$0.40 per sq. / ft. per day

Cleaning Service:

Opening (one time) _____ Opening & Daily (100 sq. ft. minimum) _____

Sq. Ft. (length x width) _____ # of show days _____

Total Amount: \$ _____
Please transfer total to the Payment Authorization Form.

*** TERMS ***

All charges for services must be paid in advance. All prices are subject to applicable taxes.

Important: All orders must be paid in advance with a credit card included on the Payment Authorization Form.

Exhibiting Company: _____

Booth Number: _____